

COMPANY NAME ("Exhibitor") \_\_\_\_\_

COMPANY LISTING (if different) \_\_\_\_\_

(the way your company name will appear in the Convention Guide, Web site listing, booth sign and badges)

Type: \_\_\_\_\_

Dimensions: \_\_\_\_\_

CONTACT \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE/PROVINCE \_\_\_\_\_ ZIP/POSTAL CODE \_\_\_\_\_ COUNTRY \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

The said MIDWEST POULTRY FEDERATION, INC. (108 Marty Drive, Buffalo, MN 55313) leases space to Exhibitor designated as "Booth", \_\_\_\_\_ (indicate quantity of booths) at (\$) \_\_\_\_\_ dollars (total, USD) (see page 3 for booth rates), at the Saint Paul RiverCentre, Saint Paul, MN, as shown on the official floor plan, for March 18-19, 2015, subject to the regulations which are agreed to by Exhibitor. For a single booth (1), full payment in U.S. funds, is due at the time of signing and execution of this agreement. For multiple booths (more than 1), a minimum payment of 50% of the total booth lease fee, in U.S. funds, is due at the time of signing and execution of this agreement; the balance is due by December 31, 2014. Booth Lease Forms submitted on/after this date must include full payment. NOTE: Full payment required if paying by credit card or wire transfer.

Booth cancellations must be made in writing to the MPF Exhibits Manager. Once Exhibitor cancels booth space, the Exhibitor forfeits all rights to the space. A fee of \$100 per booth will be administered for booths canceled prior to December 31, 2014. No refunds will be made for cancellations after December 31, 2014.

All booths must be set-up prior to 7:30 a.m. on Wednesday, March 18, 2015. Noncompliance with this deadline may result in loss of your booth space/space may be reassigned.

In the event of fire, strikes, riot, civil commotion, acts of God, war, terrorism, or other unavoidable circumstances rendering it impossible or impracticable for any reason for the Midwest Poultry Federation to perform the contract, the Midwest Poultry Federation's performance under the contract shall be excused, and no refunds will be given. Should an event occur, all deposits and all payments made by Exhibitor for exhibit space shall be applied toward payment and reimbursement of costs and expenses incurred, or paid by the Midwest Poultry Federation in connection with the preparation for or presentation of the 2015 Midwest Poultry Federation Convention. Any excess of said deposits and payments over said costs and expenses shall be returned to Exhibitor on such basis as the Midwest Poultry Federation shall deem reasonable.

Exhibitor indemnifies and agrees to hold harmless the Saint Paul RiverCentre, and the legal entities which own, lease and/or operate the Saint Paul RiverCentre, and the Midwest Poultry Federation, their members, officers, directors, and staff, against any and all liability whatsoever arising from any or all damage to property or personal injury caused to Exhibitor or its agents, representatives and employees, except for such claims which are solely attributable to the willful misconduct of any of the foregoing. Exhibitor agrees to carry adequate liability insurance and, upon request, provide a certificate of insurance to Midwest Poultry Federation.

Exhibitor and booth personnel agree to abide by all policies, rules and regulations governing the 2015 MPF Convention as printed in the 2015 Exhibitor Prospectus, 2015 Exhibitor Info Kit, and the 2015 Booth Lease Form. Noncompliance may result in sanctions, including but not limited to expulsion, loss of booth space, and loss of priority placement for future booth assignments. In this event, it is agreed that no demand for redress will be made by the Exhibitor.

Exhibitor agrees to allow show management, GES / Global Experience Specialists and Saint Paul RiverCentre to provide promotional and other materials at the fax number and email address provided. Cash and carry sales are prohibited. Acceptance of this Booth Lease by Midwest Poultry Federation constitutes a binding contract.

Exhibitor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Midwest Poultry Federation, Inc. \_\_\_\_\_ Date \_\_\_\_\_  
Exhibits Manager

**AMOUNT OF PAYMENT DUE:**

**Before December 31, 2014**

- 1 booth - full payment required
- 2 or more booths - 50% of total fee

**After December 31, 2014 - full payment required**

**NOTE: Full payment required if paying by credit card or wire transfer.**

**BOOK SPACE ONLINE or sign and return this form along with the 2015 Booth Application Form and your payment to:**

**Midwest Poultry Federation**  
**Attn: Teresa Sorenson**  
**108 Marty Drive**  
**Buffalo, MN 55313-9338**

**EMAIL:**  
**tsorenson@midwestpoultry.com**  
**FAX:**  
**763/682-5546**

Federal Tax ID# 23-7161619

**Please send form/original signature to MPF; keep copy for your records**  
**Faxed or emailed forms will be considered "original"**

**A signed copy of this form indicating assigned booth space, will be sent to Exhibitor after December 1**

**INCOMPLETE FORM(S) AND/OR INSUFFICIENT PAYMENT WILL DELAY BOOTH ASSIGNMENT**

FOR MPF USE ONLY

Date forms & payment received: \_\_\_\_\_

Check # / CC Auth # \_\_\_\_\_

Received \$ \_\_\_\_\_

Balance Due \$ \_\_\_\_\_

Notes: \_\_\_\_\_

Paid in Full