



March 13-15, 2018 MIDWEST POULTRY FEDERATION CONVENTION

MINNEAPOLIS CONVENTION CENTER, MINNEAPOLIS, MN

**Exhibitor
Block (10+)
Hotel Room
Request
Form**

Return Completed Exhibitor Block (10+) Request Form to:

MPF Housing Department
c/o Meet Minneapolis
250 Marquette Ave S, Suite 1300
Minneapolis, MN 55401-2180
Fax: 1-612-767-8211
Email: susang@minneapolis.org

To reserve 1 to 9 rooms: Please make individual housing reservations online at www.midwestpoultry.com.

- Your block request will be reviewed for availability and you will be sent an acknowledgement by email confirming your rooms.
- An email will follow with further details on how to manage your rooms/block.
- Please indicate the number of rooms on a nightly basis required. Room type requests are processed on a first-come, first-served basis.
- Please print clearly. Only fully completed forms will be processed. Complete all information to avoid delays.

ADDITIONS AND CHANGES:

- Any new reservations or changes to your existing rooms/block are subject to availability and should be made directly with the MPF Housing Department through March 1, 2018.

CANCELLATIONS:

- Cancellations should be made directly with the MPF Housing Department through March 1, 2018.
- Starting Monday, January 1, 2018, cancelled or released reservations will be charged one (1) night's room and tax.**

>>> DEADLINES <<<

- Room lists are due by Friday, **February 2, 2018**.
 - Individual names and dates are required for each room.
- After Friday, **February 9, 2018**, the negotiated group discount will be based upon hotel room availability.

CONTACT INFORMATION:

All Exhibitor Block correspondence will be sent to this individual unless otherwise indicated.

Name _____

Exhibiting Company _____

Address 1 _____

Address 2 _____ Country _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail address _____

Acknowledgements may not be received if email filters are in place. Please add groupcampaigns@pkqhlr.com to your safe senders list.

HOTEL PREFERENCE:

Rates are listed as single or double occupancy.

Hotel room rates are subject to applicable state and local taxes of 13.4%, subject to change.

- Hilton Minneapolis, Headquarter Hotel** – \$169.00 – 2 blocks event
- Hyatt Regency** – \$164.00 – 2 blocks from event
- Millennium Hotel** – \$155.00 – 1.5 blocks from event

		Room Type(s) Requested			TOTAL Rooms Requested
		King Bed	Two Double Beds	Suite or Upgrade Request	
March 11, 2018	Sun				
March 12, 2018	Mon				
March 13, 2018	Tue				
March 14, 2018	Wed				
March 15, 2018	Thu				
March 12 – 13		North Central Avian Disease Conference			
March 13		Pre-Show Symposium, Workshops & Welcome Reception			
March 14 – 15		Exhibits, Education Workshops & Events			
March 15		MPF Unhatched: An Evening of Eats & Entertainment			

Special Needs: _____

Special requests cannot be guaranteed, however, hotels will do their best to honor all requests. Availability of requests will be honored at the time of check-in.

GUARANTEE METHOD:

A major credit card is required to book your rooms. Credit cards are used for guarantee purposes only and will not be charged to hold the reservations. Early departures are subject to penalty fees set by the hotel. A charge of one (1) night's room and tax will be applied to each room should the guest not cancel and not arrive (no-show).

Starting Monday, January 1, 2018, cancelled reservations will be charged one (1) night's room and tax. Credit cards will only be charged if cancelled within the penalty period.

Visa Master Card American Express Discover

Credit Card Number: _____

Exp Date: _____ Name of Cardholder: _____

Signature: _____ CSV#: _____